

FBT Exempt / Otherwise Deductible Benefit Salary Packaging Form

Use this form if you wish to package a minor benefit item from the QUT Salary Packaging Benefit Menu

Your Personal Details					
Title (Mr, Mrs, Prof)		Surname			
Given Name(s)		Contact Phone Number			
Email Address					
Email address: PackagePlus recommends that all employees provide a valid work or personal email address. This will enable us to more efficiently and effectively communicate the status of your package. Please note that all email addresses are kept confidential.					
Estimated annual income	\$	Employee number		Number of pays to be packaged over	
Employment status	Tenured (full time or part time) <input type="checkbox"/> Contract (min 12 months in length) <input type="checkbox"/>				
Benefit type (\$25 + GST fee per benefit applies for reimbursements)					
Reimbursement Account Payment Details					
Reimbursement amount inclusive of GST	\$	Tax invoice, proof of payment and a current pay advice must be provided		Y <input type="checkbox"/> N <input type="checkbox"/>	
Your Personal Bank Details for Reimbursement					
Name of account holder					
BSB number		Account number			
Employee Declaration					
<p>I hereby declare that:</p> <ul style="list-style-type: none"> ▪ The information provided is true and correct; ▪ I declare that where an otherwise deductible benefit is claimed it will not be utilised as part of my annual tax return. ▪ I authorise PackagePlus to alter my deductions in accordance with the requirements of my salary package; and ▪ I acknowledge that my reimbursements can only occur after sufficient salary sacrifice has occurred. ▪ I acknowledge that the service fee payable to PackagePlus will be deducted from my first pay cycle after the commencement of my salary package. ▪ I hold a tenured position or have an employment contract with an original length of at least 12 months. I acknowledge that those employed on a casual basis are unable to salary package at this time. 					
Signature		Date			

Fax: 02 9911 3071

e-mail: QUT@packageplus.com.au

Telephone: 1300 537 829

