

As an employee of QUT, if you pay for car parking on QUT premises, you may be eligible to salary package these costs.

Salary packaging is available to full and part time QUT staff and those with a contract length of one year or more. Casual staff are not eligible at this time.

Why package my car parking fees?

Unless you elect to salary package your costs, you will be paying for them from post-tax dollars. Through packaging you can pay with pre-tax dollars, thereby reducing your taxable income by the amount you package. This will reduce the amount of tax you pay.

How does it work?

You will pay for the car parking outright yourself, by either purchasing scratch card-type permits or the semester passes and will then salary package the exact amount you have spent.

The amount you have spent (ex. GST) will be deducted tax-free from your pay and then reimbursed tax-free (inc. GST) to your nominated bank account 7/8 days later. The benefit to you is that the tax you would otherwise have paid on this income stays in your pocket, the GST you have paid is also reimbursed as part of this process.

Depending on the value of your claim you may wish to split the salary deduction across more than one pay, remembering that whatever is deducted will take 7/8 days to arrive in your account. You don't want to leave yourself short of cash in the interim. There is a space on the benefit form to indicate the number of pays you wish to package this over.

I wish to salary package my car parking fees, what should I do next?

To package your fees you will need to complete the Exempt Benefit salary packaging form in addition to the QUT Salary Packaging Agreement and return these forms with a copy of a recent payslip to qut@packageplus.com.au. You will also need to attach a clear copy of your car parking invoice(s) and proof of payment, such as your till receipt.

It will cost \$25 to package your car parking fees regardless of whether you have one invoice or three, so it may benefit you to claim a number at a time. This fee will be included as part of your first pay deduction.

